

# My Account



Students: Check to be sure the city/state/zip fields are filled in on your current address. The system will not let you proceed unless they are filled in.

PERSONAL

ACADEMIC

PRIVACY

PASSWORD

NOTIFICATION SETTINGS

SOCIAL MEDIA

SAVE CHANGES

SAVE CHANGES AND CONTINUE

CANCEL

\* indicates a required field

## Student Information

Full name \*

Enter your full name (first mi last).

Demo Student

First Name

Demo

MI

E.

### Completion Status

#### Personal Information

Full name

First Name

✓ MI

✓ Last Name

✓ Email

✓ Phone Number

✓ Current Address

✓ Street Address

✓ City

✓ State/Province

✓ Zip Code/Postal Code

**Personal Information:** Fill in all required information and click the "Save Changes and Continue" button.

**Notification Settings:** Allows you to manage your document, job and event notifications.

**Social Media:** Connect Facebook and LinkedIn to your Career Central account.

**Password:** To protect your account, change your password after logging in the first time.

**Privacy:** The privacy setting governs whether or not you will receive e-mails from Career Services or employers through the CareerCentral system and whether or not your resume (if you upload one) will be viewable by employers browsing resume books. We would highly encourage you to answer "yes" to both items, at least until you have some solid job prospects. Click "Save Changes and Continue."

**Academic Information:** Fill in all required information. **Be sure to check the information about your major to verify that it is correct.** If it is listed incorrectly, choose your correct major from the drop-down list and remove the incorrect major. If you have more than one major, you should add the other majors to your information. When finished, click the "Save Changes and Continue" button.

BOB JONES UNIVERSITY  
Career Central

- Home
- Job Postings
- My Profile
- My Documents
- Workshops and Events
- Employer Directory
- Resources
- Calendar
- My Account**
  - Personal**
  - Academic
  - Privacy